

Meeting a new team member

Listen to a conversation between two new colleagues to practise your listening skills.

Before listening

Do the preparation task first. Then listen to the audio and do the exercises.

Preparation task

Complete the questions and sentences using the phrases in the box.

to meet you	you do	you from
you work	you worked here	your name

1. What's
2. Where do
3. It's nice
4. What do
5. Where are
6. How long have

Tasks

Task 1

Are the sentences true or false?

	Answer	
1. Peter is new in the company.	True	False
2. Peter is a designer.	True	False
3. Carla works in marketing.	True	False
4. Peter plans events for new products.	True	False
5. Carla is Brazilian.	True	False
6. Peter started his job five years ago.	True	False

Task 2

Write the sentences under the correct speaker.

I'm happy to be here.	I started last week.	I design new products.
I work in the design team.	I moved here from the UK five years ago.	I'm new here.

Carla	Peter

Task 3

Match the answers (a–f) with the sentences (1–6).

Sentences

1. What's your name?
2. Where do you work?
3. It's nice to meet you.
4. What do you do?
5. Where are you from?
6. How long have you been here?

Answers

- a. I'm from Brazil.
- b. I design new products.
- c. I've worked here for three years.
- d. My name's Peter. / I'm Carla.
- e. I work in the design team.
- f. It's nice to meet you too.

Discussion

What do you usually talk about when you meet people for the first time?

Transcript

Peter: Hi, my name's Peter. What's your name?

Carla: Hi, Peter. I'm Carla. I'm new here.

Peter: Welcome to the company, Carla.

Carla: Thanks, Peter. I'm happy to be here and it's nice to meet you.

Peter: It's nice to meet you too.

Carla: Where do you work?

Peter: I work in the design team. We sit over there.

Carla: I'm in the marketing team. I started last week.

Peter: You work in marketing? That's very interesting.

Carla: Yes, it is. I'm enjoying it. But there are a lot of new things to learn.

Peter: I'm sure there are. I'm happy to help you if I can.

Carla: Thank you, Peter. What do you do in the design department?

Peter: I design new products.

Carla: That sounds interesting. I plan marketing events for new products. So I think we'll work together sometimes.

Peter: That would be great. So, where are you from, Carla?

Carla: Brazil. And you?

Peter: I'm from the UK.

Carla: How long have you been here?

Peter: I've worked here for three years but I actually moved here from the UK five years ago, to study.

Answers

Preparation task

1. What's your name?
2. Where do you work?
3. It's nice to meet you.
4. What do you do?
5. Where are you from?
6. How long have you worked here?

Task 1

1. False
2. True
3. True
4. False
5. True
6. False

Task 2

Carla	Peter
I'm new here. I'm happy to be here. I started last week.	I work in the design team. I design new products. I moved here from the UK five years ago.

Task 3

1. d
2. e
3. f
4. b
5. a
6. c