A message to a new friend

Hi Lucia

How are you? It was so nice to meet you last week in Sydney at the sales meeting. How was the rest of your trip? Did you see any kangaroos? I hope you got home to Mexico City OK.

Anyway, I have the documents about the new Berlin offices. We’re going to be open in three months. I moved here from London just last week. They are very nice offices, and the location is perfect. There are lots of restaurants, cafés and banks in the area. There’s also public transport; we are next to an U-Bahn (that is the name for the metro here). Maybe you can come and see them one day? I would love to show you Berlin, especially in the winter. You said you have never seen snow – you will see lots here!

Here’s a photo of you and me at the restaurant in Sydney. That was a very fun night! Remember the singing Englishman? Crazy! Please send me any other photos you have of that night. Good memories.

Please give me your email address and I will send you the documents.

Bye for now

Mikel
Tasks

Task 1
Match the sentences (a–d) with the places (1–4).

<table>
<thead>
<tr>
<th>Places</th>
<th>Sentences</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. London</td>
<td>b. Mikel’s new offices are here.</td>
</tr>
<tr>
<td>3. Mexico City</td>
<td>c. Mikel used to live here.</td>
</tr>
</tbody>
</table>

Task 2
Are the sentences true or false?

1. Mikel and Lucia were friends from school.                      Answer: True
2. They work for a company that sells things.                     Answer: False
3. The new offices are in a very good location.                   Answer: True
4. There is a metro next to the offices.                          Answer: True
5. Mikel has never seen snow before.                              Answer: True
6. Mikel and Lucia had dinner together.                           Answer: False
7. Mikel doesn’t have Lucia’s email address.                      Answer: True
8. Lucia wants to send Mikel some documents.                      Answer: True

Discussion
How do you make plans with friends?
Answers

Preparation task
1. b  
2. a  
3. a  
4. a  
5. a  
6. b  

Task 1
1. b  
2. c  
3. d  
4. a  

Task 2
1. False  
2. True  
3. True  
4. True  
5. False  
6. True  
7. True  
8. False